



ST. ANDREW'S SCHOOLS

THE PRIORY ♦ THE PREP ♦ THE PRESCHOOL

February 1, 2018

Re: 2018-2019 The Priory Upper School Registration Process for High School Students

Aloha e Parents and Guardians:

We are pleased to begin the high school registration process for the 2018-2019 academic year. You may access *The Priory Upper School 2018-2019 Curriculum Guide* and course registration forms on St. Andrew's Schools' website.

During February, Ms. Ai Hirasuna will meet with incoming freshmen and sophomores (classes of 2022 and 2021), and Ms. Alyssa O'Brien with juniors and seniors (classes 2020 of 2019) in group and individual settings to counsel and help them complete their personalized *Course Registration Worksheet* and *Curriculum and Student Activities Planning Form*. These are initial course request and planning sheets that help us craft academically rigorous and personalized schedules to meet students' interests. Please review the *Course Registration Worksheet* with your daughter, sign it, and return it to her.

Your daughter will meet with the counselor to review the signed course registration worksheet. Afterwards, she will bring home her *Course Request Confirmation Form* outlining her 2018-2019 course schedule for your review and signature. **By March 12th**, she should return the signed confirmation form to the registrar's (M. Williams) mailbox located in the upper school office.

We will work to fill your daughter's requests for electives, however she may not get all of her first choices.

If St. Andrew's Schools has not received your enrollment contract by March 12th, the registrar will hold your daughter's course request form until it is received. If you need assistance, please contact Stephanie Jones in the admissions office at sjones@standrewsschools.org or 808-532-2417.

Mahalo a nui loa for choosing The Priory at St. Andrew's Schools for your daughter's high school education.

Me ke aloha pumehana,

Nichole Field
The Priory Upper School Principal