BACK TO SCHOOL 2022-23
The Priory & The Prep Lower School

Important Dates
- › Thursday, August 25 – First Day of School
- › Tuesday, September 6 – School Pictures
- › Wednesday, September 7 – LS Back to School Night
- › Thursday, October 6 – Fall Parent-Teacher Conferences
- › Friday, October 7 – Professional Day – No School for Students
- › Monday, October 10 - Discoverers' Day – School Closed

Download the 2022-23 Calendar Overview to view dates for the whole school year.

All school events and activities for SY 22-23 are subject to modification or cancellation in accordance with the most current COVID-19 guidelines.

Communication
School to parent communication is conducted through the following channels:

- › **MyPortal** is a designated area of our website for parents and students to access important school resources, contact information, handbooks, forms, and principal communication. You will also find useful 'Quick Links' to other platforms such as Canvas, PowerSchool, FACTS, Magnus, and Easy School Apps (lunch accounts). Access MyPortal at standrewsschools.org/myportal.

- › **Principal's Blog** is located on the MyPortal site and serves as a message board for the principal to post reminders and updates. 'Subscribe' to this blog and you will receive email alerts each time a new blog is posted. Access the Lower School Principal's Blog at standrewsschools.org/lsblog.

- › **In Case You Missed It (ICYMI) Email is** a bi-monthly newsletter that recaps all Lower School Principal Blogs and other announcements.

- › '**Ohana News Email** is a monthly newsletter highlighting student life, event recaps, photos, and special programs and important deadlines.

- › **Photo Galleries** of campus life and events can be found at standrewsschools.org/photos.

LOWER SCHOOL CHECKLIST

This information can also be found at standrewsschools.org/bts.

☑ To Be Completed	Instructions	Link to Resource
☐ **Magnus Health**	Magnus Health is our new web-based, health management system. Magnus will be launched soon. Upon receiving your credentials, log into your account and upload your child's Health Form (see below). <u>*Hard copy and/or emailed forms will no longer be accepted</u>. If you have any questions about Magnus Health, contact Colleen Treacy, School Nurse.	To be sent via Email. Please lookout for this in your inbox.
☐ **Health Form Submitted via Magnus**	Complete the **Student Health Form** and upload to your account in Magnus Health. This is required annually for all students.	Student Health Form (K-6)
☐ **Reading List**	Review the **Summer Reading List** for your child's grade level.	Summer Reading List
☐ **Supply List**	Review the **Supply List** and purchase supplies for your child's grade level. Label all supplies and bring them to class on the first day of school.	Priory LS Supply List Prep Supply List
☐ **Uniforms**	Review the **Uniform Guidelines** and purchase uniforms.	Priory LS Uniform Guidelines Prep Uniform Guidelines
	New uniforms can be purchased from Dennis Uniforms. Review the **Dennis Uniform Store Information** on how to order.	Priory LS Dennis Uniform Store Information Prep Dennis Uniform Store Information
	Gently used uniforms can be purchased from the PTF Gently Used Uniform Sale. Review the **PTF 2022-23 Information** for sale dates.	PTF 2022-23 Information
☐ **PowerSchool**	**New Students:** Create your PowerSchool account. The Technology Dept. will email your account login information and instructions.	To be sent via Email. Please lookout for this in your inbox.
☐ **Canvas**	**New Students:** Create your Canvas account. The Technology Dept. will email your account login information and instructions (included with PowerSchool information).	To be sent via Email. Please lookout for this in your inbox.
	All Students: Check Canvas regularly throughout the school year for important information.	Canvas Website

☐	**Computer Requirements & Registration (Grades 5 & 6 Only)**	Review the **Student Computer Specifications** before purchasing a computer.	[Student Computer Specifications](#)
		Computer registration is required for **all new and returning** students prior to the start of the school year. Computer registration consists of two steps. Both steps are required: 1. **Grant or create admin access on the computer for Tech Dept.** To do this, follow the **Instructions for Computer Registration.** This must be completed prior to step 2.	[Instructions for Computer Registration](#)
		2. **Drop off your child's computer to the Tech Dept.** during registration period in Room K-100. Drop off is between 8 and 11 a.m. Computers will be ready for pick up between 1 and 3 p.m. Please park in Visitor Parking in Lot D. **Registration Period:** › Tuesday, August 16 - Grades 5 and 6 › Monday, August 22 - All Grades if you can't make it on the assigned day. This is the last day to register.	
		If you have any questions about PowerSchool, Canvas, or Computer Requirements & Registration, contact the [Technology Dept.](#)	
☐	**School Admin**	Log into your School Admin account and complete the **Annual Information Update (AIU).** All families must complete their update before the first day of school. If you have any questions, contact the [Admissions Dept.](#)	[School Admin Website](#)
☐	**Easy School Apps (School Lunch)**	Lunch orders and payments are made through EZ School Apps. Your account has already been created based on the email address in your PowerSchool record. **New Students:** Access your EZ School Apps account by following the instructions in **How to Sign Up for EZ School Apps.**	[How to Sign Up for EZ School Apps](#)
		All Students: Preorder lunch and add money to your account before the first day of school. Refer to **How to Order and Pay in Easy School Apps** for instructions.	[How to Order and Pay in Easy School Apps](#)
		If you don't want an account or have any questions, contact [Rebekah White,](#) Admin Assistant.	
☐	**After School Program (Optional)**	Register for our After School Care (ASC) program if your child needs continued care after the school day ends. If you have any questions, contact the [Extended Learning Programs.](#)	[After School Care (ASC) Website](#)
☐	**Parent Teacher Fellowship**	Learn more about joining our Parent Teacher Fellowship (PTF) and the events planned this year in the **PTF 2022-23 Information.**	[PTF 2022-23 Information](#)