



ST. ANDREW'S SCHOOLS  
THE PRIORY • THE PREP • THE PRESCHOOL

## COACHES APPLICATION FOR JV/VARSITY P.E. CREDIT

- Student : Fill out the form and **give this to your coach.**

SCHOOL YEAR: \_\_\_\_\_

STUDENT NAME: \_\_\_\_\_ GRADE: \_\_\_\_\_

Dear Coach,

Please receive this letter as notification that the above named student will be applying her varsity or junior varsity experience on your team to count toward her Physical Education credit required for graduation at St. Andrew's Schools.

Students may receive ½ credit (the equivalent of one semester course) for participation in a JV/Varsity sport for which she has lettered. The student must exhibit responsibility with attendance (**see attached sheets to be filled out by the coach**), effort, attitude and sportsmanship with her own teammates as well as opponents both on and off the field or court. In order to earn an athletic letter, the student must exhibit the following:

1. In order to receive a letter in a sport the athlete must:
  - a. Show consistent effort according to team/coach's standards.
  - b. Maintained a positive attitude and sportsmanship with team, coaches and opponents.
  - c. Must attend **ALL** games/matches/races unless excused by the Athletic Director.
  - d. **Must not** acquire more than **5 absences** (excused/unexcused) from practices/games. This includes school functions, injury, sickness and trips. For school trips, see your Athletic Director for more information
  - e. **Must not** acquire **2 or more unexcused** absences a from practices/games. *Unexcused means it was not cleared by coach or Athletic Director.*
  - f. Be suspended from team play or practices because of academic or disciplinary actions.
  - g. Be injured for more than a 1-week period. Athletes who sit out of practices or games for 1 week will not be eligible for credit, even if the athlete is still attending practices.

We ask that coaches maintain attendance of the individuals who are applying for credit. These **attendance sheets will need to be turned in to the St. Andrew's Athletic Director at the conclusion of the season.** Should you have a question about any of the requirements or you feel the student should NOT receive the PE grade because of conduct or absences, please contact me right away at (808) 532-2461 or email [mkilbey@priory.net](mailto:mkilbey@priory.net).

Mahalo,

Missy Kilbey, CAA  
Athletics Director